

**Approved May 4, 2022
WESTBROOK VILLAGE ASSOCIATION
BOARD OF DIRECTORS MEETING
April 6, 2022**

MINUTES

PRESENT: Amy Miller, Michael Greene, Steve Merkovich, Gary Harmann, Max Allen, Jerry Johnson, Kim Mraz (Board Members)
Karen Jones (General Manager)
Susan Fabian (Asst. General Manager)
Ronnie Roszak (Asst. Recreation Center Manager)
Jesse LaPlaca (Facilities Manager)

ABSENT:

HOMEOWNERS: Full house

HOMEOWNER FORUM

Homeowners are given the opportunity to address the Board of issues of concern. These discussions are not included as a part of the meeting.

PLEDGE OF ALLEGIANCE

Done at Organizational Meeting.

CALL TO ORDER

Amy Miller, President, called the April Board Meeting to order at 8:28 a.m.

CONFIRM QUORUM

Confirmed at Organizational Meeting.

MINUTES – February 2, 2022

MOTION by Mr. Greene, second by Mr. Merkovich, to approve the Minutes of the February 2, 2022 Meeting as presented. Carried with Mr. Johnson and Ms. Mraz abstaining as they were not members of the Board at that time.

TREASURER'S REPORT

The January 2022 and February 2022 Financials were included in the Board binders for review and discussion.

MOTION by Mr. Merkovich, second by Mr. Allen, to accept the January and February 2022 Treasurer's Reports and Financial Reports as presented, subject to audit. Carried unanimously.

UNFINISHED BUSINESS

Abacus Data Report: Reports for January 24 through February 20, 2022 and February 21 through March 27, 2022 included in packet review and discussion.

Touch screen monitors in all locations will be re-established in all locations. At the recommendation of Staff, all plexi-glass will be removed.

Amendment Initiative Update: The Board will watch to see what comes out of the Legislature and will revisit this issue in the fall.

NEW BUSINESS

Ratify Unanimous Written Consent – Reflection Garden Hardscape: Ms. Miller provided an update on this issue.

MOTION by Ms. Miller, second by Mr. Merkovich, to ratify the decision on the Reflection Garden Hardscape made by Unanimous Written Consent. Carried unanimously.

Needle Arts Name Change Request

MOTION by Mr. Greene, second by Mr. Allen, to allow the Needle Arts Club to change their name to Needle Arts and Crafts. Carried unanimously.

Computer Club Name Change Request

MOTION by Mr. Greene, second by Mr. Merkovich, to allow the Westbrook Village Computer Club to change their name to the Westbrook Village Technology Club. Carried unanimously.

Westbrook Village Clubs – Ballroom Fees

MOTION by Mr. Johnson, second by Mr. Greene, to establish a \$100.00 room set-up fee for any fund-raising event meeting or exceeding the following criteria:

- ***Meeting or exceeding 100 people in attendance***
- ***Meeting or exceeding a profit of \$100 or more for the organization***
- ***If the fund-raising event brings in any outside Westbrook Village professional entertainment***
- ***If the fund-raising event requires a ticket to attend, purchased in advance or at the door***
- ***If the fund-raising event is open to the public, inside and or outside of Westbrook Village***

Motion and second withdrawn.

MOTON by Mr. Johnson, second by Mr. Greene, to send this issue back to staff for a recommendation. Carried with Mr. Harmann opposed.

Architectural Control Committee Member Recommendations: There were three applicants, all are incumbents.

MOTION by Mr. Greene, second by Mr. Merkovich, to accept the Architectural Control Committee's recommendation that the three applicants, all incumbents, continue as members of the Architectural Control Committee for the coming year. Carried unanimously.

Cornerstone Committee Member Recommendations:

MOTION by Mr. Greene, second by Ms. Miller, to accept the Cornerstone Committee's recommendation for the appointment of a new member. Carried unanimously.

Landscape ad Facilities Committee Member Recommendations: There were seven applicants for three open seats.

MOTION by Mr. Green, second by Mr. Johnson, to accept the Landscape and Facilities Committee recommendation to accept the top three applicants, Jon Pardoll, Karen Tjernlund, and Paul Schnetzki, as new members of the Committee for the coming year. Carried unanimously.

Proposed Westbrook Village Association Updated Paint Color Palette: Included in Board Packet for review and discussion.

MOTION by Mr. Greene, second by Ms. Mraz, to accept the Westbrook Village Association Paint Color Palette as proposed. Carried unanimously.

COMMITTEE REPORTS

Architectural Control Committee: Minutes of the February and March meetings were included in the Board Binders.

Government Relations: No February or March Council meetings. There have been several Budget study sessions.

Information Technology Committee: No meetings

Landscape & Facilities Committee: Minutes of the February and March meetings were included in the Board Binders.

Long Range Planning Committee: Minutes of the February and March meetings were included in the Board Binders.

WVA Cornerstone Committee: Minutes of the February and March meetings were included in the Board Binders.

Personnel Committee: No meetings

Recreation Committee: Minutes of the February and March meetings were included in the Board Binders.

Town Hall: No Report

Ways and Means Committee: Minutes of the February and March meetings and the Delinquency Report were included in the Board Binders.

WVGC-WVA Joint Meeting: No meeting in February or March

MANAGERS' REPORT

The **General Manager's** Report was included in the Board Binder; Ms. Jones provided clarification as requested.

The **Facilities Manager's Report** was included in the Board Binder.

The **Recreation Centers Manager's Report** was included in the Board Binder.

The **Compliance Department Report** was included in the Board Binder.

FOR THE GOOD OF THE ORDER

- Sunday will be the last Market Place of the season. The Market Place will be reinvented beginning next season to help bring in more vendors. The first Market Place of the season will be the last Wednesday in October. The Market Place will now be called the Home and Garden Show.
- Mr. LaPlaca provided an update on the Vistas Pool.
- Mr. Harmann provided a reason for his nay vote on the set-up fee indicating he does not feel it should be a flat rate for all
- There will be a Water Town Hall with representatives from the City – Wednesday, April 13
- The Mayor will be making her annual State of the City address on April 28, 2022, Lakes Ballroom 10:00 a.m.
- Mr. Allen reported on upcoming auditions for the plays.

Next Meeting – Wednesday, May 4, 2022, 8:00 a.m., FALC

There being no further business to come before the Board, the Meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Jody Brown, Recording Secretary

MINUTES & MORE